

East Boldon Schools PTA Meeting,

Wednesday 15th February 2017 6.15 pm, East Boldon Infant School

Attendees (Parents): Sue Burton (co-Secretary), Louise Carr, Nic Dawson, Helen Elliott (Chair), Carolyn Hawthorne (co-Secretary), Danielle Kirkbride (Treasurer), Kerstein Morgan (Assistant Chair), Sam Smith, Claire Wipat.

Attendees (Staff): Lisa Holt (EBI), Ellen Johnson (EBJ), Jane O'Donnell (EBI), Jenny Parker (HGN).

1. **Apologies for absence**

Apologies were received from Vicky Boddy, Sara Butler (HGN), Jenny O'Neill, Lindsay Rennie and Mel Trigg.

2. **Any matters outstanding from last meeting**

Step-by-step guides to organising and hosting the Coffee Morning and Junior Discos are currently being written.

An Action Item arising from the PTA Survey of the parent body last academic year is the need to make PTA members, and the fundraising work of the PTA in general, more 'visible'. HE has collected photos and mini biographies of Committee members and has published them on the School and Nursery websites. Financial Information is also to be made available. ND has set up and is managing a PTA Twitter account. LC has written a report on the garden progress at the Junior School, to be published on the School's web page by EJ.

3. **Treasurer's report**

DK distributed copies of the Income & Expenses Account to date. The Webb Ivory catalogues and Puddings both sold well at Xmas. New initiatives are not yet making up for the lack of the Calendar.

4. **Mother's Day coffee morning – 25th March 2017**

CW to co-ordinate. Usual PTA stalls are Cakes, Tombola (& separate Chocolates and Sweets tombola), Flowers, Crafts. SS to contact new ice cream parlour at Harton re design-an-ice cream competition or similar.

Excellent Raffle Prizes have been pledged this year. An increased order of tickets has been placed. Parents will be invited to take batches into work, local coffee shops/ hairdressers etc will be asked to distribute them. Event is to be promoted on PTA social media accounts. CW suggested we acquire a banner to publicise the event.

All schools to hold a non-uniform event on Friday 10th March to gather Tombola donations. *Please also see item 5 for Photo Booth discussion.*

5. **Junior School disco – 2nd March 2017**

EJ and Juniors kitchen staff will cook. KM to do food shopping. HE to source and purchase glow rings, sweets, tattoos for face painting. JM suggested a Photo Booth with props -

children to have photos taken individually or with groups of friends. Due to Safeguarding issues this idea is to be trialled at the Mother's Day Coffee Morning where children will be accompanied by a parent/ Responsible Adult. JP to provide a large floral photo frame for this purpose; EJ to loan School iPads.

6. Any other business

Tea towels were popular and a good source of income so will be repeated this summer. KM to co-ordinate.

Summer Picnic will go ahead in its revised form (ie parents will bring their own food). Possible income sources: Bucket collection, gift aid, SAFC penalty kicks, hook-a-duck, ice cream van, building competition. Details to be discussed at next meeting.

Laura Peel, a Reception parent, has offered the PTA sponsorship from her legal firm. HE to suggest she pays for the food required for Discos.

LC suggested drafting a letter to parents inviting anyone working for a company with a Corporate Social Responsibility requirement to partner with the PTA. In the past this has created a substantial influx of money and provided the Infant School's improved garden, gazebo etc.

The list of PTA trustees needs to be updated. CW (outgoing Chair) will continue and will be joined by ND.

The Junior School will shortly be celebrating its 50th anniversary. EJ is retiring at Easter. A Fun Day will be held at Junior School on 7/4/17. The PTA are invited to attend.

Date of next meeting: Wednesday 17th May.

HE presented EJ with flowers and thanked her for the tireless and unwavering support for the PTA. EJ thanked the PTA in turn.