

East Boldon Schools PTA AGM – Tues 10th October 2017

6.15 pm – Grey Horse Function Room

MINUTES

1. Attendees

School Staff - Tim Shenton – Head Teacher, Junior School, Gemma Thomas, TA Junior School
PTA - Helen Elliott - Chair, Kerstein Morgan - Vice Chair, Danielle Kirkbride - Treasurer,
Sue Burton - Secretary
Phillipa Baulf, Simone Duffy, Rebecca Higgins, Nicola Linkleter, Jenny O'Neill, Caroline Pearce,
Lindsay Rennie, Sam Smith, Claire Wipat

2. Apologies for Absence

Lisa Holt & Sue Edge

3. Chair's Report

HE opened the meeting by thanking everyone for coming and welcomed Mrs Thomas as the new Junior School PTA Representative.

She also welcomed other new parents to the meeting – Caroline Pearce, Simone Duffy, Phillipa Baulf and Rebecca Higgins.

HE gave an overview of the year, giving details of all the events which have been held, the tried and tested ones and the new successes such as Webb Ivory and PTA puddings.

HE then gave details of the new ventures for this year i.e. Avon, Sponsorship and working with Friends of East Boldon Parks more closely.

HE thanked everyone for their hard work, again welcomed new members and finished by saying that she firmly believes that the work which the PTA does makes a real difference not only to the finances of the schools but also to the sense of community within the schools.

4. Treasurer's Report

DK said that a substantial amount of money been raised over the year. She stated that the Summer Picnic made more last year as did the Spring Fayre also the discos were raising more. DK also said that the new successful sponsorship was £1,000 had been given to the PTA by 10 businesses in return for promoting those businesses via banners at all events and via social media. £227 of this has been used to purchase the banners, however, there is a substantial profit for the PTA.

Avon sales have taken off and DK has a small stock pile which she will sell at events over the year.

5. Distribution of Funds

Cheques were given out as follows:-

Nursery £1087

Infants £4337

Juniors £5856

LH was not at the meeting, however, had sent a message with HE to say thanks very much and that they were delighted with the funds. They intend to use the money to buy further ipads and outdoor play facilities.

TS- Juniors, Head Teacher said that he has provisional plans to build a MUGA (Multi Use Games Arena) on the bottom school field. He is in the process of talking to Governors, and

trying to access various grants (potentially sports premium). Various other organisations could potentially use the arena too e.g. Bikeability. He has ear-marked the PTA money for this. He has had quotes for the MUGA and it needs sign off by the Governors before he announces the plans.

Nursery cheque was given to CW for her to deliver to Nursery.

6. **Appointment Of Officials**

All appointments were re-elected as follows.

Chair – Helen Elliott – nominated by Danielle Kirkbride seconded by Claire Wipat

Vice Chair/Treasurer – Danielle Kirkbride – nominated by Helen Elliott seconded by Claire Wipat

Co Secretaries – Sue Burton, Sam Smith, Kerstein Morgan – all nominated by Danielle Kirkbride seconded by Claire Wipat

Trustees – the trustees were discussed. Carolyn Hawthorne and Vicky Boddy are to be removed as trustees.

Trustees to be added are Sam Smith, Caroline Pearce, Rebecca Higgins, Simone Duffy, Phillipa Baulf and Jenny O'Neill.

7. **Current Projects/Events**

HE gave an overview of the current projects/events which are underway:-

Sponsorship – this is a new project and 10 sponsors have been found. The package they have all chosen is the gold (£100 plus a raffle prize) which gives them publicity of their logo on all the banners and their company logo shared on PTA social media.

It was suggested that the PTA could get a list of all the events and dates for each school so that the banner could be taken to each event and displayed.

It was also suggested to increase publicity the banner could be taken to the premises of each business and a photo could be taken with the owners and these photos could then be shared on the PTA social media. It was agreed that the sponsorship packages could be reviewed next year.

Avon – DK said that this is going well at present and she asked if everyone could promote this with their friends. She also said that possibly some of the “stock pile” could be sold at the Christmas Fayre.

Quiz Night – 20.10.17 – HE updated that at present there had been approximately 30 tickets sold. This has been a slow start to ticket sales, however the event is still to go ahead. HE said she may go downstairs into the pub to do a bucket collection. DK is to look into whether a permit is needed for this. DK is also to have an Avon stall at the quiz night.

Christmas Puddings - as these went down very well last year it is to be repeated via Parentmail and they will also be sold at the Christmas Fayre.

Christmas Cards – HE explained that these would need to be completed in school this week. As a different company is being used parents will need to log onto the Company website to order their own cards. HE will speak to the schools to co-ordinate.

Halloween Event – HE explained that the PTA are holding this along with Friends of East Boldon Park. HE asked if anyone was available to help to set up and run the event. She explained that this would be held in the park then a lantern parade would be held to Blacks Corner where the lanterns would be displayed. HE said that details would be sent out via Parentmail.

Christmas Fayre – 7.12.17 – HE said that this would be best organised with a sub committee who could then meet to organise. HE asked if anyone would like to be part of the sub committee. Kerstein Morgan, Danielle Kirkbride, Caroline Pearce, Simone Duffy, Phillipa Baulf, Nicola Linkleter and Helen Elliott all volunteered.

It was discussed that LH would like to keep this at the Infant School and a discussion was held around potential stalls/activities which could be held e.g. hoop-la, sweets in a jar, hot chocolate cones, reindeer dust, secret present room etc. It was agreed that not as many stall holders would come in but more PTA led stalls would be organised.

It was also suggested that maybe a staggered start time could be beneficial to help to manage the overcrowding in the Infants Hall.

HE said that non uniform days would need to be put in the diary for contributions for the tombola. HE to speak to both schools to organise this. Sub Committee to meet to organise event.

Toy Fair – This has historically been run by Save the Children, however, for various reasons they are unable to continue to do this. PTA has been approached to see if they want to carry this on. HE has already approached both schools to see if this can be held in either school hall, however, due to after school clubs this is not possible. It was agreed that TS would be approached again to see if this could maybe be held in the lodge or another area of school.

Juniors Disco – 19.10.17 – this is organised with tickets sales going well. Various volunteers are in place:-

Lynsey Wood/Danielle Kirkbride are to do glitter tattoos, Lynsey & A N other are to do face painting, Sue Burton & Phillippa Baulf are to man sweet stall & various other stalls. Sue Edge is to get shopping during the day.

8. **Any Other Business**

CW mentioned that she had said she would hold a Neal's Yard evening she suggested that she hold this for the PTA Committee on 8th November at her house. She said that all are welcome. It was suggested that a bag pack could be organised at a supermarket or a bucket collection could be done at Stadium of Light. These are suggestions for the future.

A Fashion Show by Asda was also suggested as a possible event. This was discussed and it was decided it could be a possible Spring event.

DK will sort out for DBS checks to be carried out for the new Trustees.

A further discussion was held relating to possible future fundraising ideas for events. The ideas put forward were family bingo, camping weekend at West Hall, Casino night, Poem writing competition, Scholastic commission from selling books, Basketball tickets, potential sweet stalls at various times/venues and a Ceilidh. It was agreed that all these ideas were good potential money makers perhaps to be put into practice in the future

HE said that she may possibly conduct another survey at the end of the year to gauge parent's views of PTA.

NL said that she would look into the Twitter account to see how the sponsors of the PTA could get more publicity.

Meeting was closed and HE thanked everyone for coming.